



Western Idaho Community Health Collaborative Charter

Charge

Goals of the Collaborative	As a community of stakeholders, the Western Idaho Community Health Collaborative (WICHHC) aims to transform the health of our community by collaborating, prioritizing, and collectively supporting the community health needs and healthcare transformation efforts that will have the greatest impact on improving health outcomes and lowering the costs of healthcare for the ten-county region that includes: Ada, Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Valley, and Washington Counties. The work of the collaborative is to serve all those who live, work, learn or play in the ten-county region, focusing on all ages of residents in our urban and rural settings.
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Key Functions

Functions	<p>The key functions of the Collaborative are:</p> <ul style="list-style-type: none"> • Serve as a convener of both urban and rural regional partners who are invested in the transformation of healthcare and community health, aligning functions to navigate the intersection • In partnership with the Healthcare Transformation Council of Idaho (HTCI), agree to a common vernacular and promote broad understanding of population health and community health • Identify policy, system, and environmental barriers that are negatively impacting community vitality, health outcomes and driving up the cost of healthcare • Collect, analyze, and consolidate data that helps to identify the greatest drivers of poor clinical quality and community health outcomes • Collaborate and align efforts amidst regional partners to support healthcare transformation for medical home health neighborhood partnerships • Coordinate efforts and funding amongst partner organizations to establish a community-wide health improvement plan that looks at both the rural and urban portions of our 10-county region • Be a trusted source of information and a credible voice for the strategic improvement of community health and a regional advisor to practices in their population health transformation efforts • Establish a framework for evaluating community health drivers that can help to prioritize investment strategies • Generate local, regional, and national support for initiatives to transform the health of the community
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Functions Continued	<ul style="list-style-type: none"> • Adopt a funding model to coordinate community investments and create scaled transformation for prioritized healthcare delivery and community health drivers • Develop strategic initiatives, policy statements, and transformative efforts that meet local needs and positively influence or contribute to other health improvement strategies such as those driven by HTCI, the Idaho Department of Health and Welfare, Idaho Medicaid, Legislature and others
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Membership and Composition

General Information	<p>The membership composition will consist of representatives from the following stakeholder groups. No more than 20 members:</p> <ul style="list-style-type: none"> • One representative from Public Health District 3 • One representative from Public Health District 4 • 2 primary care clinicians - one from each district • 1 representing nursing professionals • 2 hospital system representatives • 1 independent rural provider • 2 payer representative members from the Idaho Association of Health Plans • 1 behavioral health representative • 1 consumer advocate • Up to 4 representatives from entities focused on key social determinants of health including but not limited to: <ul style="list-style-type: none"> ○ Housing ○ Nutrition ○ Transportation ○ Schools ○ Oral health • 2 representatives from community business or non-profits, one from each region • Up to 2 At-Large members • 1 representative from the funders of WICHC (not represented elsewhere)
Member Selection	<ul style="list-style-type: none"> • The Executive Committee of the current District 3 and 4 health collaboratives and Funding Council representative will appoint the initial members of the Western Idaho Community Health Collaborative • The Executive Committee will be comprised of equal representation from Districts 3 and 4 • Future membership will be determined and appointed by the Collaborative
Officers	<ul style="list-style-type: none"> • A chair, vice chair, treasurer, and secretary will be appointed by the Collaborative • The chair will convene and preside over the Collaborative meetings • The vice chair will convene and preside over the Collaborative in the absence of the chair • The secretary will monitor attendance and support the Collaborative • The treasurer will monitor and report on Collaborative finances • The officers will serve at least three-year terms subject to reappointment

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Terms	<ul style="list-style-type: none"> • For the initial Collaborative membership roster, the members will be staggered for two and three-year terms • Ongoing appointments thereafter would be three-year terms • If there is a vacancy for any cause, a new member will be appointed or voted on by the Collaborative members to become immediately effective for the unexpired term
Expectations of Members	<ul style="list-style-type: none"> • Members or a designee are expected to attend at least 75% of the meetings each calendar year • The secretary will monitor attendance and follow-up with members as needed. Action could include removal from the WICHC • Members' designee will be counted in determining quorum and will be able to vote • Members are encouraged to send the same designee to the meetings instead of different individuals

Meetings

Meetings	<ul style="list-style-type: none"> • The Collaborative will meet monthly for the first three months and then at least quarterly thereafter • The meetings are open to the public • They will be held in Meridian at the Valley Regional Transit/COMPASS Board Room on the first Tuesday of the month from 1:00 to 2:30 PM, to start in June 2019
Quorum	<ul style="list-style-type: none"> • 50% of the membership must be present to establish a quorum

Staff Resources

Staff Resources	Central District Health in partnership with Southwest District Health will serve as staff to the Collaborative
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Work Groups and Subcommittees

Work Groups and Subcommittees	The Collaborative may establish subcommittees such as advisory or technical committees as needed to focus on specific and timely efforts that directly impact the achievement of the goals and key functions of the Collaborative. Membership on the Collaborative is not required in order to participate on a subcommittee or work group.
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Final Charter Approval

Approved 8/06/19 WICHC meeting